

## PARENT ORIENTATION MEETING AGENDA (Sample Agenda)

This meeting is to be scheduled AFTER the Round Up with the all parents and leaders. This meeting is conducted by the Cubmaster, Committee Chair and Unit Commissioner and should take place within one week after the Round Up. Use the provided power point to help keep the meeting on track. Sit all parents by age group to assist with identifying den leaders.

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| <b>I.</b>    | <b>Welcome and Introductions</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Cubmaster</b>                         |
| <b>II.</b>   | <b>How Our Pack Operates</b> (Pass out calendars if you haven't already)                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Cubmaster</b>                         |
|              | <ul style="list-style-type: none"> <li>◆ How Den Meetings work</li> <li>◆ How Pack Meetings work</li> <li>◆ Pack Special Activities/Camping</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                             |                                          |
| <b>III.</b>  | <b>The Advancement Program</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Committee Chair/Advancement Chair</b> |
|              | <ul style="list-style-type: none"> <li>◆ An adult's role in helping their child advance</li> <li>◆ When advancement is presented</li> <li>◆ Catching up if you have to miss a meeting</li> </ul>                                                                                                                                                                                                                                                                                                                                                   |                                          |
| <b>IV.</b>   | <b>Who pays for Scouting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Committee Chair</b>                   |
|              | <ul style="list-style-type: none"> <li>◆ National Registration Fee vs. Pack Fees</li> <li>◆ Den Dues</li> <li>◆ Where to get a uniform and book</li> <li>◆ Pack fundraisers</li> <li>◆ Available financial aid (Council and Pack)</li> </ul>                                                                                                                                                                                                                                                                                                       |                                          |
| <b>V.</b>    | <b>Organize Dens</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Cubmaster</b>                         |
|              | <ul style="list-style-type: none"> <li>◆ Provide time for existing den leaders to meet their new members</li> <li>◆ Have an experienced leader work with dens that will be forming new or need to select a new den leader.</li> <li>◆ Confirm that all dens have their first meeting time, date, and location set. Offer assistance if they do not.</li> <li>◆ Handout &amp; review requirements for Bobcat. State that it is the goal of the Pack to present each new youth their Bobcat badge no later than the October pack meeting.</li> </ul> |                                          |
| <b>VI.</b>   | <b>Other Volunteer Opportunities</b> (Use provided spreadsheet)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Committee Chair</b>                   |
|              | <ul style="list-style-type: none"> <li>◆ Pack Needs</li> <li>◆ Job Descriptions</li> <li>◆ Fill the positions and complete adult registrations</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                          |                                          |
| <b>VII.</b>  | <b>Training</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Unit Commissioner/Cubmaster</b>       |
|              | <ul style="list-style-type: none"> <li>◆ Be sure each new leader is told where to find the training on-line.               <ul style="list-style-type: none"> <li>-Youth protection</li> <li>-Fast Start</li> <li>-Leader Specific Training</li> </ul> </li> <li>◆ Explain what Roundtable is and encourage attendance.</li> <li>◆ All Leaders must complete training by October 15<sup>th</sup>.</li> </ul>                                                                                                                                       |                                          |
| <b>VIII.</b> | <b>Wrapping Up</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Cubmaster</b>                         |
|              | <ul style="list-style-type: none"> <li>◆ Invite all leaders to the next Leaders Meeting</li> <li>◆ Review date, time, and location for next pack meeting</li> <li>◆ Make sure everyone has contact information for pack leadership and den leader</li> <li>◆ Thank everyone for attending!</li> </ul>                                                                                                                                                                                                                                              |                                          |
| <b>IX.</b>   | <b>After the Meeting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Cubmaster/Committee Chair</b>         |
|              | <ul style="list-style-type: none"> <li>◆ Make sure each new den leader receives the appropriate <i>Den Leader Guide</i></li> <li>◆ Arrange to have an experienced leader attend each new den leader's first den meeting</li> <li>◆ Follow-up with each adult that took on a new volunteer role to get them involved right away</li> </ul>                                                                                                                                                                                                          |                                          |