

## Eagle Scout Application/Package Checklist *(updated 2018)*

Name \_\_\_\_\_ Date \_\_\_\_\_

### Basic Information

- Current version of Eagle Scout Rank application form (2017) (Bay-Lakes Council website)
- All entries printed or typed and legible
- Applicant's full name (First/Middle/Last)
- Applicant's complete address; phone number
- Unit Type / Unit # / location of unit in which currently registered
- Dates for Joining a troop, First Class BOR, Star BOR (month/day/year)
- At least four months between First Class and Star BOR
- At least six months between Star and Life BOR
- Life BOR date (month/day/year)
- Six months between Life and Eagle BOR dates
- All four Cub/Webelos questions answered yes/no

### Age Required

- Date of birth
- All requirements completed prior to 18th birthday**

### References **(form letter on Bay-Lakes Council web site)**

- Six reference names and information listed (Five letters, if no employer)
- \*\* Letters received (unopened) from all references**
- \*\* Letters opened and reviewed by District Advancement Chair, letters meet standard**

### Merit Badges (MB)

- 21 merit badges earned (including **13** from the required list)
- Completion date (mm/dd/yr) and unit number listed for each Merit Badge
- No MB's earned prior to joining or after 18th birthday
- Badges not earned crossed off in No. 7, No. 8, and No. 10
- Any four required mb's earned prior to date of Star BOR
- Total of 6 mb's earned prior to date of Star BOR
- Any seven required mb's earned prior to date of Life BOR
- Total of 11 mb's earned prior to date of Life BOR
- \*\* Advancement reports on file at Council office accurate and up-to-date**

### Leadership and Service

- At least 6 months in listed position of responsibility (see req. 4) while a Life Scout
- Dates for position(s) of responsibility: **do not** list 'present' or dates prior to Life BOR; start date needs to be the same as or greater than the Life BOR date
- Eagle Scout Project name, total hours, and date finished entered on application (req. 5)
- Eagle Scout Project Workbook completed with final approvals prior to age 18**
- Eagle Scout Project Workbook completed and attached (**Proposal, Final Plan, and Project Report**)
- Project Report of workbook clearly explains leadership given in the project
- 'Project Report' Workbook has signatures (1-Eagle Candidate, 2-Beneficiary, 3-Unit Leader)
- Include Eagle Project attachments (e.g., schedules, drawings, pictures, etc)
- Statement of ambitions and life purpose attached (req. 7)
- List of leadership positions, honors, and awards (in date earned order) is attached (req. 7)
- Completed 'Eagle Scout Data Sheet' ([Bay-Lakes Council web site](#))
- \*\* Scoutmaster enters this info into [www.goodturnforamerica.org](http://www.goodturnforamerica.org)**

### Signatures (Eagle Scout Rank application)

- Unit Leader/Scoutmaster Conference date (mm/day/year)
- Applicant's signature and date (after completion of all requirements)
- \*\* Scoutmaster / Unit Leader's signature and date (after completion of all requirements)**
- \*\* Unit Committee Chair's signature and date (after completion of all requirements)**

**\*\* Not to be completed by Scout**

<http://www.baylakesbsa.org/leader-resources/eagle-scout-information/52572>

**To be completed by District Advancement Committee:**

- Eagle Scout Rank Application verification completed by Council Office
- All deficiencies from previous page have been corrected
- References checked and recommendation letters reviewed
- All paperwork verified and EBOR scheduled
- Eagle Board of Review completed; application signed and dated
- Items returned to Council Service Center:
  - 1 ) Eagle Scout Rank Application
  - 2 ) Request for Delivery of Eagle Scout Certificate form
  - 3 ) Eagle Scout Data Sheet